

## IMMEDIATE ATTENTION

BY ORDER OF THE COMMANDER  
HILL AIR FORCE BASE (AFMC)

HILL AFB PRODUCT ANNOUNCEMENT 3  
1 MARCH 2006



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### PART I—PUBLICATIONS

#### SECTION A—Publications Released

The following new or revised electronic Hill AFB publications have been processed and released by Publishing Management (75 CS/SCSP).

##### Hill AFB Publications Distributed (Electronic)

Hill AFB Instruction 32-1001, *Banners and Signs for Events*, 9 February 2006. OPR: 75 CES/CD. Dist: F

Hill AFB Visual Aid 36-10, *Military Equal Opportunity*, 9 February 2006. OPR: 75 ABW/ME. Dist: F

Hill AFB Instruction 36-803, *Separation Processing of Civilian Employees*, 10 January 2006. OPR: 75 MSS/DPCE. Dist: F.

##### Publications Distributed (Paper)

None.

#### SECTION B—Rescinded Publications

None.

#### SECTION C—Publications Not Yet Published

Announcements in this Section are for planning purposes only. These publications are not yet available.

None.

#### SECTION D—General Information

As of 1 March 2005, Hill AFB publishing products will be hosted at the AF e-Publishing web site, which will be the Official Source Site for Hill AFB Administrative Publications and Information Management Tools (IMT) in accordance with AFI 33-360, Volume 1, paragraph

1.7. The Hill AFB publications are being migrated to the AF e-Publishing website in series blocks. As a numerical series block is completed, the publications OPRs will be notified via e-mail by this office.

The following Hill AFB Publications have been removed from the Hill AFB e-Publishing website and are now only available from the AF e-Publishing website (<http://www.e-publishing.af.mil/pubs/base.asp?base=HillAFB>):

- AFMAN 23-110, V2, PT2, CH12\_Hill AFB Supplement 1
- AFMAN 23-110, V2, PT2, CH23\_Hill AFB Supplement 1
- AFMAN 23-110, V2, PT2, CH25\_Hill AFB Supplement 1
- AFMAN 23-110, V2, PT2, CH32\_Hill AFB Supplement 1
- AFMAN 23-110, V3, PT3, CH13\_Hill AFB Supplement 1
- AFI 31-401\_Hill AFB Supplement 1
- AFI 31-501\_Hill AFB Supplement 1
- AFI 31-601\_Hill AFB Supplement 1
- AFI 32-1032\_Hill AFB Supplement 1
- AFI 32-1043\_Hill AFB Supplement 1
- AFI 36-2629\_Hill AFB Supplement 1
- AFI 48-116\_Hill AFB Supplement 1

## **PART II—INFORMATION MANAGEMENT TOOLS (IMT)**

### **SECTION A—New/Revised Purpose Statement**

**Physical (Paper) IMTs.** The following new/revised physical IMTs are available from the IMT's office of primary responsibility (OPR) as indicated.

None.

**Electronic IMTs.** The following new/revised electronic IMTs are approved for use. They are Y2K compliant. All prior editions/versions will be disposed of upon release of these IMTs unless otherwise noted.

HILLAFB 462, 20060123, EF, Engineering Data Requirements, EF, FC2320, AFI23-105, HILLAFBS1. This IMT will be used to add additional engineering information to the technical data package. OPR: 84 MSUG/GBMUM.

HILLAFB 518, 20060117, EF, Test Project Safety Review (Initial and Amendment), EF, FC9900, HILLAFBI 99-103. This IMT will be used to introduce and summarize the test, document the research and lessons learned, record the proceedings of the Safety Review Board, and provide a vehicle for which the OO-ALC command structure gives final approval for the conduct of test. OPR: OO-ALC/ENP.

HILLAFB 519, 20060117, EF, Test Hazard Analysis (THA), EF, FC9900, HILLAFBI 99-103. This IMT will be used as a worksheet attached to the HILLAFB IMT 518. It identifies a test hazard, analyzes the causes and effect, develops control measures, and assigns a risk level. OPR: OO-ALC/ENP.

HILLAFB 538, 20060110, EF, Retirement Annuity Computation Request, EF, FC3680, HILLAFBI 36-803. This IMT will be used by civilian employees retiring from Hill AFB to request an estimate of their monthly retirement and to provide the Civilian Personnel Office with certain information needed to compute an estimate of how much the employee will be each month. OPR: 75 MSS/DPCE.

**SECTION B—Electronic IMTs Released.**

The following new or revised IMTs are available for use or download from the AF e-Publishing web site (<http://www.e-publishing.af.mil>).

HILLAFB 462, 20060123, IMT Version 1

HILLAFB 518, 20060117, IMT Version 1

HILLAFB 519, 20060117, IMT Version 1

HILLAFB 538, 20060110, IMT Version 1

**SECTION C—Obsolete/Transferred**

**Obsolete.** Organizations and customers salvage or use all the stock of the following IMTs as indicated.

HILLAFB 462, 19961001, Salvage. Replaced by HILLAFB 462, 20060123, Version 1

HILLAFB 518, 19991104, Salvage. Replaced by HILLAFB 518, 20060117, Version 1

HILLAFB 519, 19971120, Salvage. Replaced by HILLAFB 519, 20060117, Version 1

HILLAFB 521, 19971230, Salvage. Replaced by none.

**SECTION D—General Information**

None.

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Commander